

## MEMORANDUM

TO: POTOMAC KNOLLS HOMEOWNERS  
FROM: THE POTOMAC KNOLLS BOARD OF DIRECTORS  
RE: 2026 POOL APPLICATIONS / RULES  
DATE: May 1, 2026

Attached please find the 2026 Swimming Pool Application and a copy of the Pool Rules and Regulations governing swimming pool activities at Potomac Knolls. Please review the Potomac Knolls Pool Rules and Regulations carefully, as they apply to all Homeowners and guests using pool facilities. Each home is limited to two (2) free guest passes.

Please complete the attached application and return it to the following address, or fax number:

**Potomac Knolls Homeowners Association, Inc.**  
**1101 Aragona Boulevard**  
**Fort Washington, Maryland 20744**  
**FAX: (301) 203-0758**

Should you have any additional questions or concerns please call Deborah Proctor at (301) 203-0546.

**HOMEOWNERS WITH DELINQUENT ASSESSMENT ACCOUNTS OR ACC VIOLATIONS WILL NOT BE GRANTED AUTHORIZATION TO USE THE POOL OR COMMUNITY CENTER.**



**POTOMAC KNOLLS HOMEOWNERS' ASSOCIATION, INC.**  
**SWIMMING POOL RULES AND REGULATIONS**

**Days and** Tuesday thru Sunday, and Holidays  
**Hours Open:** During School Session: Weekends Only  
Summer Break: 11:00 AM to 8:00 PM  
Adult Swimming: 6:30 PM to 8:00 PM Daily

1. Homeowners must sign an authorization form for each pool pass and agree to the Potomac Knolls Swimming Pool Rules and Regulations.
2. No one will be allowed to enter the pool facility without a Potomac Knolls Pool Pass. Pool passes are not transferable. Pool Passes will be issued to all individuals living in the home that are members of the Potomac Knolls Homeowners Association. Also, two (2) free guest passes will be issued to each home.
3. Authorized patrons 18 years of age or older, may bring up to two (2) guests to the pool. Any cost associated with property damage caused by guest (s) will be charged to the Homeowner.
4. Homeowners may NOT rent the pool for private parties.
5. Homeowners are responsible for the conduct and behavior of their children and guests. Parents, or a responsible guardian, must watch their children closely whenever they are near or in the water, regardless of their age or swimming ability.
6. No children 12 years of age or under, regardless of swimming ability, are allowed in the pool area without a parent or responsible guardian 16 years or older. The Parent/Guardian must maintain visual contact with and always be in control of their children.
7. A parent or responsible guardian, 16 years old or older, must accompany and remain within arm's reach of any individual with a known medical or physical condition that could place them at higher-than-normal risk while in or around the pool.
8. Children 13 years of age or older who wish to swim without a parent or guardian present, must pass the swimming test. The Pool Manager or a designated Lifeguard will administer swimming tests. Children who do not pass the test must have a parent/guardian present and will be restricted to swimming in the shallow end of the pool. The test will include having the children swim the length of the pool and tread water for one minute.
9. All Swimmers must shower at the pool facility prior to entering the pool.
10. Appropriate swimwear must be worn at all times. Gym shorts, cut-offs, or makeshift swimsuits are not allowed.
11. Admission to the pool area will be refused to all persons having an infectious disease, sores, inflamed eyes, colds, nasal or ear discharge, or any communicable disease of any kind. Individuals with excessive sunburn, open sores, or bandages of any kind will not be permitted to use the pool.
12. Because artificial flotation devices may interfere with or disrupt the lifeguard's view of the water or may provide a false sense of security for the user, they are prohibited from use. Prohibited items include, but are not limited to, inner tubes, rafts and non-Coast Guard approved water wings and life jackets.

- a. Exception for persons with disabilities: If a pool patron requires the assistance of a flotation device as an aid for a qualified disability, that patron must notify the Pool Manager on duty of the need for such device upon each visit to the pool.
13. No playing around the pool drains.
14. Diving wells are restricted to diving only. Swimming in the diving well area is prohibited regardless of swimming ability.
15. No diving from the poolside is allowed in the shallow areas of the pool.
16. Running, horseplay, playing ball, tag games, etc. are not allowed in the water, on the deck or in the locker rooms.
17. No prolonged underwater swimming, breath-holding or games including such behavior will be allowed.
18. Alcoholic beverages of any kind, and persons under the influence of alcohol, will not be allowed within the pool area.
19. Fighting, violent acts, or any unsafe behavior are cause for immediate expulsion. Persons causing any undue disturbance will be asked to immediately vacate the pool area.
20. No abusive or profane language will be tolerated in the pool area.
21. The "Emergency signal" for clearing the pool is three (3) BLASTS OF THE WHISTLE. When this signal is sounded, all swimmers must promptly leave the pool by the nearest ladder or pool edge.
22. No food or glass containers of any kind will be allowed in the pool area.
23. No pets are permitted in the pool facility.
24. Radios or CD/tape players must be used with headphones only and kept well away from the water's edge.
25. For your safety, the Lifeguard(s) will clear the pool once an hour for 15 minutes. The Guard(s) need this break every hour to be at peak performance. The Lifeguard may use this break to clean, adjust chemicals, check bathrooms, etc. She/he will direct pool patrons not to enter the pool until they are specifically authorized to do so.
26. The Potomac Knolls Homeowners Association and Pool Management Company are not responsible for loss or damage to personal property brought to the pool site.
27. The Lifeguards are on duty for your protection. Do not distract them in any way. If you need to speak with a Lifeguard, wait until he/she/they is away from their guard post.
28. The Lifeguard is the absolute authority in all matters pertaining to the safety and operation of the pool. He/she/they has authorization to deny any Homeowner, Resident, or Guest access to use the pool facility.
29. In the event the Lifeguard is not present, the pool is officially closed, and no one is to enter the water.

**\*\*HOMEOWNERS WITH DELINQUENT ASSESSMENT ACCOUNTS OR ACC VIOLATIONS WILL NOT BE GRANTED AUTHORIZATION TO USE THE POOL OR COMMUNITY CENTER.**

**2026 POTOMAC KNOLLS HOMEOWNERS' ASSOCIATION, INC.  
SWIMMING POOL PASS APPLICATION**

PLEASE PRINT:

Street Address: \_\_\_\_\_ Home Telephone #: \_\_\_\_\_

Work Telephone #: \_\_\_\_\_ Owner/Resident: [ ] Lessee/Resident: [ ]

Please print the names of all individuals living in your home that are bonafide residents and members of the Potomac Knolls Homeowners Association:

1. Name \_\_\_\_\_

2. Name \_\_\_\_\_

3. Name \_\_\_\_\_  
(Age of Youth)

4. Name \_\_\_\_\_  
(Age of Youth)

5. Name \_\_\_\_\_  
(Age of Youth)

6. Name \_\_\_\_\_  
(Age of Youth)

In case of an emergency, please contact: \_\_\_\_\_

I hereby state that the information provided herein is accurate and that I have read and understand the Potomac Knolls Swimming Pool Rules and Regulations and accept them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE NOTE: IT IS THE HOMEOWNER'S RESPONSIBILITY TO INFORM THE ASSOCIATION OF ANY MEDICAL CONDITION THAT YOU, OR YOUR GUESTS MAY HAVE.

**(FOR OFFICE USE ONLY)**

[ ] Account is not in arrears.

[ ] Account is in arrears. Outstanding \$ \_\_\_\_\_

[ ] No ACC Violations.

[ ] ACC Violations.

Resident notified on:

By: \_\_\_\_\_

Passes issued on: \_\_\_\_\_