



IN THE KNOLLS NEWSLETTER

March 2017

Annual Meeting – The Annual Potomac Knolls Homeowners Association Meeting on December 1, 2016 did not have a quorum, so the meeting was rescheduled and held on January 19, 2017. In the follow-up meeting the election process was successful as Darlene Warren and Geri Jones were each elected to serve three (3) year terms as members of the Board of Directors.

Election of Officers – The Board of Directors elected the following Officers to serve the Potomac Knolls Community in 2017: Donald Leak – President, Darlene Warren – Vice President, Karen Franklin – Secretary, Charles Robinson – Treasurer, and Geri Jones – Member-at-Large.

BB&T Association Services – Effective January 1, 2017 payment of all Potomac Knolls Homeowner Association Fees must be submitted to BB&T Bank, along with your BB&T Association Services payment coupon (to ensure accurate accounting).

Make your check/MO payable to the **Potomac Knolls Homeowners Association** and mail payments to **BB&T, P. O. Box 628207, Orlando, Florida 32862-8207.**

Payment will be accepted at any BB&T Bank, with your BB&T Association Services Payment Coupon. If you are currently using ACH payments and wish to continue, please refer to instructions in your coupon booklet.

HOA Fees – As a reminder, Homeowners are asked to ensure that your monthly HOA fee of \$43.60 is received by BB&T Bank by the 1st of the month in order to avoid having to pay late charges, interest, and the cost of collection. To those Homeowners whose accounts are current or paid in advance, we Thank You for being fiscally responsible, and for understanding the impact that the timely payment of monthly HOA fees has on services provided to the Potomac Knolls Community.

Monthly HOA Meetings – The Potomac Knolls Homeowners Association meets every third Thursday of the month at 7:00 pm in the Community Center. These meetings involve discussions on important matters directly affecting every member of the Potomac Knolls Community. Become involved by attending the meetings and let your voice be heard. Also, visit our website at www.potomacknollshoa.com.

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POTOMAC KNOLLS HOMEOWNERS ASSOCIATION	
<p><u>Board of Directors</u></p> <p>President – Donald Leak Vice President – Darlene Warren Secretary – Karen Franklin Treasurer – Charles Robinson Member-at-Large – Geri Jones</p>	<p>Deborah Proctor, GM 1101 Aragona Blvd Fort Washington, MD 20744 Phone: (301) 203-0546</p> <p>Office Hours Tuesday – Friday 10:00 AM – 7:00 PM Saturday 8:00 AM – 1:00 PM</p> <p><u>Newsletter Committee</u> Donald Leak</p>

2017

Potomac Knolls Board of Directors



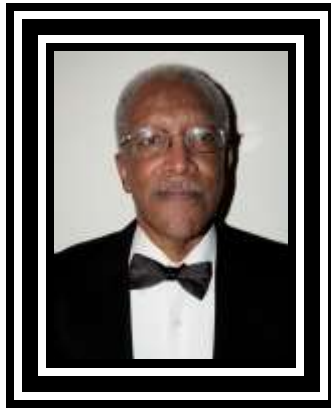
Geri Jones
Member-at-Large



Donald Leak
President



Darlene Warren
Vice President



Charles Robinson
Treasurer



Karen Franklin
Secretary

This Board's primary goal is "Service" to the Potomac Knolls Community. We are committed to making decisions that are fair, equitable, and to the benefit of All Homeowners, while excluding decisions that adversely affect or work to the detriment of a single Homeowner in the peaceful enjoyment of your Property.

Deanna Echols



**Thank You for Eight (8) Years of Service to the Community
As
A Member of the Potomac Knolls Board of Directors**

Here's Wishing You the Best in Future Endeavors!

The Potomac Knolls Board of Directors

Community Pride Day – On May 27, 2017 the Prince Georges County Department of Public Works will provide the Potomac Knolls Community with two (2) large dumpsters for Homeowners to dispose of unwanted household items. In an effort to comply with County restrictions on what may be placed in the dumpsters, Homeowners are asked to refrain from placing tires, paint, large appliances, solvents, and explosive materials in the dumpsters.

Special Note: Do Not place items in the small dumpster located behind the two (2) large dumpsters because it is strictly for “Private Use Only” by the Community Center.

Architectural Control – Spring is here and within the next few weeks Homeowners will start maintaining and beautifying their properties. As a reminder, Homeowners are asked to become knowledgeable of the rules governing exterior modifications, repairs and improvements before beginning a project. An Exterior Modification Application must be submitted to the Architectural Control Committee (ACC) for approval **before** commencing work on exterior projects (i. e., entrance doors, painting, mailbox changes, decks or sunroom additions, driveway and landscape bricks and pavers, fences, dog kennels, etc.).

Special Note: Homeowners that fail to submit an Exterior Modification Application to the Architectural Control Committee and gain approval prior to starting or commencing work on projects will be fined One Hundred Fifty Dollars (\$150.00). In addition, the Homeowner will be held liable for all charges and legal fees incurred by the Potomac Knolls Homeowners Association in removing or abating any violation that is not in compliance with the Association’s Controlling Documents or approved by the Board of Directors/Architectural Control Committee.

Pool Opening - The Potomac Knolls swimming pool is scheduled to open on Saturday, May 27, 2017 at 12:00 noon. Homeowners are asked to sign and submit to Management an authorization form for pool passes for each member of your household and agree to the Potomac Knolls Pool Rules and Regulations. As a matter of convenience, just visit the Association’s website at www.potomacknollshoa.com to review pool regulations and download a copy of the 2017 Potomac Knolls Swimming Pool Application.

Website – The Potomac Knolls Website provides a platform for the immediate dissemination of information and increased communication between the Board of Directors and the Community. On average there are over 3,000 visits to our website monthly. The website address is www.potomacknollshoa.com.

Block Captains – Block Captains are needed to serve on the Neighborhood Watch Committee. The role of the Block Captain is to assume responsibility for keeping 10-15 homes informed about criminal incidents in the Community, and to provide them with information on how to secure their homes. Block Captains are vital to the success of offsetting criminal activity in the Potomac Knolls Community because residents joining neighbors to build community spirit and unity is the first line of defense against crime. Research shows that when neighbors know and look out for each other criminal incidents in the community decrease. Homeowners interested in becoming Block Captains for your street should contact General Manager Deborah Proctor at 301 203-0546.

Annual Ball – The 2017 Potomac Knolls Annual Ball’s theme was an Evening of Elegance. Members of the Potomac Knolls Family enjoyed an elegant atmosphere, fine dining, great music and dancing.

2017 Potomac Knolls Annual Ball An Evening of Elegance







Wow..... What a Ball!!!

Yards of the Month - Potomac Knolls Homeowners have begun fertilizing lawns, cleaning out flowerbeds, and servicing lawnmowers. Homeowners are expected to be even more active in developing and maintaining beautifully landscaped lawns in their efforts to ensure that their lawns are selected as Potomac Knolls Yards-of-the-Month.

As a reminder, Potomac Knolls is divided into two (2) sections, Potomac Knolls "North" (homes north of Aragona Blvd.) and Potomac Knolls "South" (homes south of Aragona Blvd.). Homeowners that are in good standing with the most beautiful yards in their respective section are eligible to compete in the Yard-of-the-Month competition. To be in "good standing" means that Homeowners must be current in the payment of HOA fees and in compliance with all Community regulations and guidelines. Yard of the Month recognition signs will be displayed for one month in the yards of the winners. Selections will be based on "curb-side appeal", as viewed from the street and sidewalk, of colorful flowerbeds, edging and grass color, groomed trees, maintenance, and upkeep of the yard and home. The Yard of the Month competition will run from May through August.

Parties or Gatherings – Parties or gatherings of a commercial nature are prohibited in residential zones. Prince George's County wants to make sure that all citizens are able to use their property in a manner consistent with the peace, health, safety and general welfare of their neighborhood and the County.

Activities that are prohibited in residential neighborhoods include any gathering or party that involves admission fees, cover charges, door charges, entry fees, ticket sales, food or beverage sales, adult entertainment charges, fees or sales, personal profit to the Homeowner or organizer of the event, or an event that is open to the public. Engaging in these types of activities may result in the County ordering the immediate closure of your event, and issuing citations or violation notices to the Homeowner.

Please be mindful of your neighbors and remember that debris, litter, and excessive noise from parties or picnics affect your neighbors. If you have questions about uses that are permitted or prohibited on your property inquires can be made with Prince George's County at 301 883-5776.

**Prince Georges County Department of Public Works and Transportation
(DPW&T)
And
Office of Property Standards**

The following numbers are provided to Homeowners for you to report problems that you may encounter with the manner that neighboring properties are being maintained. An inspector will investigate within five (5) days of your call, place a notice of violation on the door of the home advising Owners that the violation must be resolved within ten (10) days, and follow-up to re-inspect the property upon conclusion of the time allotted.

General Information – 301 883-6100
Property Standards Inspection – 301 883-6100

<http://www.princegeorgescountymd.gov/sites/publicworks>

County Click 311

3-1-1 from 7:00 a. m. to 7:00 p. m.

County Click 3-1-1 is a one-stop call center that residents may call to get answers to questions and resolve non-emergency issues. Homeowners may submit a service request or research a question online at www.CountyClick311.com 24 hours a day, 7 days a week.

IMPORTANT NUMBERS

Abandoned Vehicles 301 952-1873

Bulk Trash Pickup 301 883-4748

Leaf Collection 301 499-8576

Animal Control 301 780-7200

Loud Party Problems 301 352-1200